



Fishguard & Goodwick Town Council
Cyngor Tref Abergwaun ac Wdig
Town Hall, Market Square, Fishguard SA65 9HE
Neuadd Y Dre, Abergwaun, Sir Benfro SA65 9HE
Clerk/Clerc: Ms Rachel Thomson
Tel: 01348 874406
Email: clerk@fishguardgoodwick-tc.gov.wales

Dear Council Member,

You are hereby summoned to attend a Full Council meeting of the Fishguard & Goodwick Town Council at 7:00pm on Tuesday 2nd June 2026. The meeting will be held in the Town Hall meeting room and will be multilocal. Please ask the Clerk if you require an online link.

Cllr. S Hughes was in the Chair

Clerk: ...*Rachel Thomson*
Rachel Thomson

Minutes

PUBLIC SESSION - CLLR. S Hughes

Before Town Council business commences, the public session offers members of the public, the opportunity to **comment on items on this agenda, or to bring concerns to the Council**. Members of the public will be limited to three minutes for their comments or question. Members of the public can liaise with their local Town and County Councillors at any time, not just at meetings.

Public present.

A member of the public joined online and had previously requested permission to record this meeting. The Town Council gave consent for the meeting to be recorded.

NPT&T Representative: Reminded the Town Council on the upcoming visit by a member of the Senedd, with a dedicated time slot for Town Councillors. The representative also informed the Town Council of NPT&T's plans to produce a physical wall mounted map of Fishguard to replace the digital noticeboard at the bus station that has suffered from repeated vandalism.

County councillors present.

None were present.

STANDING ORDERS WERE ADOPTED at 7.08pm

1. Apologies.

To formally record apologies for absence and to record the attendance of Town Councillors.

Present: Cllrs S Hughes, McCarney, T Hughes, Molloy, Morgan, Tyrrell, Elcock, Murphy, Davidson (online) and Churchill (online).

Apologies received: Cllr Gwynn (holiday) and Allison (unwell). It was resolved to accept these apologies.

2. Declarations of interest.

An opportunity for Councillors to declare a personal or pecuniary interest in any of the items listed below.

Cllr Tyrrell declared a personal interest in item 11.

3. Minutes of the previous meeting

To approve the minutes of the previous meeting, held on Tuesday 5th May 2026 as a true and accurate record of the meeting.

It was resolved to accept the minutes as a true and accurate record. Proposed Cllr McCarney, seconded Cllr Morgan, unanimous.

4. Clerks report.

1	TC vacancy	Fishguard NE	<ul style="list-style-type: none">No election requested so vacancy is now being advertised to be filled by C0-option.
2	Market Hall Roof	Works done	<ul style="list-style-type: none">Contractor resolved the problem was the roof seal rather than the gasket.Repairs have been made and will be tested tomorrow as heavy rain forecast.Scaffolding due to come down Wednesday in time for market Thursday.
3	Hywel Dda Phase 2 consultation	Town & Community Council online meeting	<ul style="list-style-type: none">Thursday 11th June 6.30pmThis is in addition to the planned public drop in events.I need names if you would like to attend, please email me by Monday 8th June.
4	Grants	Fishguard Chess Club	<ul style="list-style-type: none">Have thanked the TC for the grant received to support their tournament. It was a huge success.
5	Grants	Fishguard AFC	<ul style="list-style-type: none">Thanks again for the grant received.

5. Councillor Update

Cllr McCarney: Update as Town Representative on NPT&T. At the May NPT&T meeting it was noted that both their websites are doing well with increased activity. They are assisting with this year's 'Last Invasion' event with preparations progressing. There is a plan to set up coach visits in 2027.

Cllr Molloy: Has received complaints from a resident about the speeding issues on High Street, Fishguard and also parking issues.

Cllr Tyrrell: Updated on this year's 'Last Invasion' event. Disappointed that permission has not been given to use the football/rugby pitch areas, event will therefore be on the Parrog front as last year. It is hoped to make the event 'self-managing' in future year's.

Cllr Murphy: Attended Haverfordwest Mayor making on behalf of Fishguard and Goodwick.

Cllr S Hughes: Advised the Council he will be away on holiday for two weeks so may be delays in replying to emails. Clerk will communicate with him on urgent matters. In response to Cllr Molloy's update on speeding issues, he advised he has been in correspondence with the local police and is awaiting an update. Clerk advised an invite to a Council meeting has also been made.

6. Councillor Action List Update:

The Task list was reviewed and updated.

7. Biodiversity Update: Cllr Morgan

Update on any ongoing biodiversity initiatives in the community.

1) Resident communication on badgers and concerns about disturbance on the Marine Walk. Cllr Morgan advised he had spoken with the PCC Conservation Officer who is producing guidelines for contractors working where there is a known badger population.

2) Cllr Morgan has contacted the Community Orchard team for an update on the community orchard behind the high school, is awaiting a response.

8. Working Group Update:

TC&RWG: No meeting since last update, still awaiting a response from Welsh Government to the Friends of Fishguard Square design ideas for the Square.

CAT: See items 17 and 18.

9. Budget update and review - Clerk

The most recent Receipts & Payments report has been circulated, are there any questions or comments.

No comments were noted.

10. An opportunity to ask questions regarding the committee meetings held last month

Finance 18.05.2026

Planning 18.05.2026

Governance 19.05.2026

Events 19.05.2026

No comments were noted

11. Grant Application: Fishguard and Goodwick Development CIC - £1,000.

Review the Tier 2 grant application which has been reviewed by the Finance Committee with the recommendation it be supported in full subject to conditions. Discuss and resolve whether to support this application and agree the amount of grant awarded.

It was resolved to support this Tier 2 grant application for the full amount requested of £1,000. Proposed Cllr Murphy, seconded Cllr McCarney, unanimous.

12. Additional Community Governor Request:

The Governing Body of the Federation of Holy Name and St Francis Catholic Primary Schools request a nomination for the role of Additional Community Governor.

Resolve to agree a Town Councillor to be nominated for this role.

It was resolved that Cllr Elcock would be nominated for the role of additional Community Governor. Proposed Cllr McCarney, seconded Cllr T Hughes, unanimous.

13. Policies for Annual Review

These policies have been reviewed by the Governance Committee with the recommendation they be adopted by Full Council: Review and resolve to adopt.

1) Financial Risk Assessment Schedule: Resolved to adopt, to be reviewed if Town Hall is transferred to Town Council. Proposed Cllr McCarney, seconded Cllr Murphy, unanimous.

2) Concerns and Complaints Policy: Resolved to adopt, proposed Cllr T Hughes, seconded Cllr McCarney, unanimous

3) Notice board and 'What's On' page Policy: Resolved to adopt, proposed Cllr Morgan, seconded Cllr Elcock, unanimous.

4) Health and Safety Policy: Resolved to adopt, proposed Cllr McCarney, seconded Cllr Morgan, unanimous.

14. Proposed Invitation to new Members of the Senedd:

Should the Town Council extend an invitation to all the new Members of the Senedd representing the Ceredigion Penfro constituency, to attend a Town Council meeting.

Discuss and resolve.

It was resolved to extend an invitation to all the Senedd Member to meet with the Town Council, either at a monthly Full Council meeting or a separately arranged meeting. Proposed Cllr Davidson, seconded Cllr Molloy, unanimous.

15. Annual Accounts Year End 31st March 2026:

Following the Internal Audit, resolve to review and accept the Annual Accounts, letter of comment and Annual Return for the year ended 31st March 2026.

Thanks were given to the Clerk for her work on the Annual Accounts. It was resolved to adopt the Annual Accounts, Annual Return (AGAR) and letter of comment from the Internal Auditor for the year end 31st March 2026. Proposed Cllr Morgan, seconded Cllr McCarney, unanimous.

16. Events Budget:

The Events Committee request a budget of £5,300 (as per the Annual Budget) for all upcoming 2025/26 events, and power to authorise spending within this budget.

Individual event budgets will be adhered to unless specific request is made to the Full Council.

It was resolved to agree the budget for the Events Committee as described above.

Proposed Cllr McCarney, seconded Cllr T Hughes, unanimous.

17. Draft Business Plan and Financial Plan for Proposed CAT of Fishguard Town Hall:

Review the Draft Business Plan and Financial Plan prepared by an external provider which has been previously reviewed and agreed by the CAT Working group. Discuss and resolve to adopt this Business Plan on the understanding it will be forwarded to Pembrokeshire County Council for information.

It was resolved to adopt this Business Plan and Financial Plan. Proposed Cllr Morgan, seconded Cllr Elcock, unanimous.

18. Town Hall Building Survey:

Review the Building Survey prepared by an external provider and resolve to accept the contents.

It was resolved to accept this Building Survey. Proposed Cllr Tyrrell, seconded Cllr Morgan, unanimous.

Date of next meeting: Tuesday 7th July 2026

Time meeting closed: 8.20pm

Signed:

Date:

Position:

Ref: TC/26-06